



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL
Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

NOTICE INVITING TENDER

Tender No.: 192

AIIMS Bhopal/Store/RC/S.S. Quepost & S.S. Tablepost pipe/2015-2016/01

Dated 19.03.2015

On behalf of Director, All India Institute of Medical Sciences (AIIMS) Bhopal, Notice Inviting Rate Contract for Supply of S.S. Quepost & S.S. Table post pipe at AIIMS Bhopal are invited under **Two Bid** in sealed cover.

Detailed Description and Term & Conditions of Tender Document may be seen and downloaded from AIIMS Bhopal website www.aiimsbhopal.edu.in or may be obtained directly from the Office of Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP) on any working day from 19.03.2015 to 09.04.2015. from 10.00 Hrs to 17.00 Hrs except Saturday/Sunday/Holyday on paying Cost of Tender Document (i.e. Rs. 525/- (Non Refundable) in the form of DD, withdrawn from any Nationalized Bank in favour of "Director, AIIMS Bhopal"). Last date of submission of tenders is 10.04.2015 (Up to 14.00Hrs) in the Tender Box kept in the Office of the undersigned.

(Admn.Officer)



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL
Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

Tender No.: 192 AIIMS Bhopal/Store/RC/S.S. Quepost & S.S. Tablepost pipe /2015-2016/01 Dated 19.03.2015

Notice Inviting Tender under Rate Contract for S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal

On behalf of Director, AIIMS Bhopal, the Admin. Officer, AIIMS Bhopal, invites sealed tender under "TWO BIDS (TECHNICAL & FINANCIAL)" in prescribed tender document from firms/manufacturers/suppliers for "Supply of S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal"

Schedule of Requirement:

S. No.	Description	Estimated Qty.
1.	Quepost stable 90cm to 1.0 meter high ,smooth finish good looking and based on 30cm dia heavy Padestal 2.5meter Quebarricating strip with nylon hook, and should be printed with AIIMS Bhopal in Hindi & English. Minimum 18 gauge 202 steel plate on padestal & 18 gauge 202, 60mm dia pipe..	100 Nos.
2.	18gauge 60mm dia SS 202 pipe post for table of adjustable length 60cm to 80cm with heavy duty nylon shoes and adjustable on top with three hole screw.	100 Nos.

Schedule of Tender

Sr. No.	Schedule	Particulars
1	Cost of Tender Form	Rs. 525/- (Five Hundred Twenty Five Only) Non Refundable in the Form of DD in favour of "Director, AIIMS Bhopal" from any Nationalized bank. Those who have downloaded the tender document must accompany above Tender Document cost DD in Technical Bid Envelop.
2	Date of issue of Tender Document	19/03/2015
3	Last date of Sale of Tender Document	09/04/2015
4	Pre-Bid Conference at AIIMS Bhopal	30/03/2015 at 15:00 Hrs. at 1 st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal.
5	Date of submission of tender	10/04/2015.; 14.00 Hrs
6	Date of Opening of Technical Bid	10/04/2015.; 15.00 Hrs
7	Earnest Money Deposit	The DD/Banker's Cheque/FDR of EMD of Rs. 2,000/- is to be drawn in favour of "Director, AIIMS Bhopal" . In respect of successful bidder it will be returned after the submission of

Tender No.: 192 AIIMS Bhopal/Store/RC/S.S. Quepost & S.S. Table post pipe /2015-2016/01 Dated 19.03.2015

		Performance Security Deposit to AIIMS Bhopal and Performance Security Deposit should remain valid for a period of Ninety Days beyond the date of completion of all contractual obligations including 36 Months Warranty. Any other dues outstanding shall also be recovered from the Performance Security Deposit. In the case of unsuccessful Bidders, the EMD shall be refunded within 30 days of award of contract to successful bidder/bidders.
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Note:-

1. The details of Tender Terms & Conditions are mentioned in Tender Document.
1. Tender Form can be purchased from **Office of Store Officer, 1st Floor, E-Wing, Medical College Building AIIMS Bhopal** by paying **Cost of Bid Document of Rs. 525/- (Five Hundred Twenty Five only) Non Refundable including VAT@5%** in form of Demand Draft of any Nationalized Bank drawn in favour of **"DIRECTOR, AIIMS BHOPAL"** payable at BHOPAL from 19.03.2015 to 09.04.2015 In all working days from 10.00 Hrs. to 17.00 Hrs. except Saturday/Sunday/Holiday or downloaded directly from AIIMS Bhopal website www.aiimsbhopal.edu.in. Those who have downloaded the tender document from website should must have enclose a DD for **Rs. 525/- (Five Hundred Twenty Five only)** along with their Technical Bid (**NON-REFUNDABLE**).
2. The Director, AIIMS Bhopal reserves the right to reject any or all tenders without assigning any reasons whatsoever.
3. Interested Bidders are advised to visit AIIMS Bhopal website www.aiimsbhopal.edu.in for details of this Tender Document.

Enclosed:Tender Document

(Admn.Officer)

Copy to:

1. Director/Dy. Director(Admin)/MS/Financial Advisor/Store Officer of AIIMS, Bhopal
2. Notice Board of MS/Admin/Store Department for wider publicity and Vendors information.
3. IT Department, AIIMS Bhopal- Requested for upload the same in the **AIIMS Bhopal Website** www.aiimsbhopal.edu.in / www.aiimsbhopal.nic.in / **CPP Portal** www.eprocure.gov.in for wider publicity.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL
Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

Tender No.: 192 AIIMS Bhopal/Store/RC/S.S. Quepost & S.S. Tablepost pipe /2015-2016/01 Dated 04.03.2015

NOTICE INVITING TENDER
S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal

1. Sealed tenders are invited under twobid (Part-I Earnest Money and Technical bid & Part-II Financial bid) from prominent Manufacturers/Authorised Dealers/Whole-sellers on annual Supply basis, for a period of one year from the date of commencement of award. If the performance is found satisfactory, the contract would be extendable further for a period as may be agreed mutually (not beyond 1 year) by both the parties.
2. The cost of Tender Document is Rs.525/- (Five Hundred Twenty Five only) (Non Refundable). Tender document can be had in person from the Office of the Store Officer on any working day from 19.03.2015 to 09.04.2015 during 10:00 to 15.00 Hrs except Saturday/Sunday/Holyday on payment of said cost in the form of Demand Draft in favour of "Director, AIIMS Bhopal", payable at Bhopal. The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in>). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of "Director, AIIMS Bhopal", payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.
3. The amount of Earnest money deposit is for EMD of Rs. 2000/- (Two Thousands Rupees Only), (Non-Interest bearing). This Earnest money deposit is compulsory and equal to all the prospective bidders. Bidder has to submit EMD on the basis of Group item which he is quoting as per the requirement list given in Chapter-7 of this Tender Enquiry Document by any bidder want to participate in this Tender. The Bidder is required to deposit earnest money along with their Technical Bid document in Technical Bid Envelope in the form of Banker's Cheque/Demand Draft (Non-Interest Bearing)/FDR from any Nationalized Bank and the same should be drawn in favour of "Director, AIIMS Bhopal" payable at Bhopal.
4. The Tenderer is required to prepare two sealed cover super scribed as (i) **Cover-I-Technical Bid**, and (ii) **Cover-II – Financial Bid**. Both covers should be kept in **one main sealed cover** super scribed as "Tender for Supply & Installation of S.S. Quepost & S.S. Tablepost Pipe due on **14.04.2015**".
5. The tenderer has to drop the cover sealed in above manner in the Tender Box kept at the Office of the Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, and Saket Nagar-462020 (MP) on or before **10/04/2015** by 14.00 Hrs. positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever.
6. **The Technical bid will be opened on the same day i.e. 10/04/2015 at 15.00 hrs by a Committee constituted by the competent authority of AIIMS Bhopal, in its office in the presence of the Tenderers or their authorised representative who wish to be present. The tenderer need to provide sample of all the items, the competent authority will inspect the samples and the approved samples providers bid will only be opened for financial evaluation. The date and time for opening of Financial Bids of the technically qualified Tenderers shall be communicated later as per convenience of this office.**
7. The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
8. Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderer. The offer should remain valid for a minimum period of 90 days. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.

9. AIIMS Bhopal reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
10. Any dispute is subject to the jurisdiction of Civil Court Bhopal.
11. The Tender Document has been divided into the following chapters:-
- **Chapter-1: General Instructions to Bidders (Page No. 6)**
 - **Chapter-2: Terms and Conditions of Contract (Page No.7 to 10)**
 - **Chapter-3: Schedule of Requirements & Technical Specifications (Page No. 11)**
 - **Chapter-4: Technical Bid (Page No. 12 to 13)**
 - **Chapter-5: Check List (Page No. 16 to 17)**
 - **Chapter-6: Tender Form (Page No.18)**
 - **Chapter-7: Financial Bid (to be utilized by the bidders forquoting their prices and price bid should be kept in separate sealed envelope superscripted as Financial Bid for S.S. Quepost& S.S. Tablepost pipe) (Page No. 19)**

Chapter – I

GENERAL INSTRUCTIONS TO BIDDERS

- (a) The Tenderer must fulfil the following specifications/conditions:-
- (b) The tenderer should have its own VAT Number.
- (c) The tenderers is required to submit detailed Technical Specifications with samples in accordance to the required Technical Specifications mentioned at Schedule of Requirement and Technical Specifications at Chapter-3 of each of the **S.S. Quepost & S.S. Tablepost pipe** along with their Technical Bid Documents, and their firm name without indicating any prices for assessing the Technical Competency of the Offered items during Technical Evaluation of the Bid by AIIMS Bhopal.
- (d) The rates are to be quoted on FOR-Destination inclusive of all basis only. However, their breakup is necessary.
- (e) The offer of Tenderers quoting rates as per Technical Specifications laid down in Schedule of Requirement and Technical Specifications (Chapter-3).
- (g) The tenderer should give an Affidavit duly Notarized on Stamp Paper worth Rs. 50/- in clear and un-ambiguous language that it has never been black listed/no criminal case pending by any of the organisation with whom, it had dealing for supply of similar items during last five years nor has been penalized for inferior or poor quality in supply.
- (h) The tenderer should be financially sound and in a position to carry out any other additional supply and installation work order on approved L-1 Rates under this Rate Contract as per the need of AIIMS Bhopal on a short notice.
- (i) The Director, AIIMS Bhopal reserves the right to reject any or all tenders without assigning any reasons whatsoever.

Chapter -2

General Terms & Conditions:

- 1 Taxes, Terms and conditions for supply should invariably be indicated otherwise would be taken on its face value. The rates may be quoted on separate sheet in separate envelope failing which the tender(s) will be rejected.
- 2 TENDER SHOULD BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW
PART-I:- TECHNO-COMMERCIAL BID IN ONE SEALED COVER ALONG WITH E.M.D/ BID SECURITY.
PART-II:- PRICE BID/FINANCIAL BID IN ONE SEALED COVER.

BOTH THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTER COVER

THEREON:

- a. Reference No. of the Tender 192
- b. Tender regarding S.S. Quepost & SS tablepost Pipe
- c. Due date for submission of the tender : 19/03/2015
- d. Due date for opening of the tender : 10/04/2015
- e. Name of the firm _____

Please note that prices should not be indicated in the techno-commercial bid. The pre-qualification documents including E.M.D./bid security as required in the tender document should invariably be accompanied with the techno-commercial bid.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING TWO BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

- 3 The tenderers should quote Rates inclusive cost of material and all taxes, octroi, freight insurance, thereon, as applicable.
- 4 IN CASE OF IMPORT THE TENDERERS ARE REQUIRED TO QUOTE FOB & CIF VALUE CUSTOM DUTY SEPARATELY DULY MENTIONING THE BREAK-UP DETAILS FOR FREIGHT & INSURANCE & CUSTOM DUTY. THIS CONDITION SHOULD BE STRICTLY ADHERED TO, FAILING WHICH THEIR OFFER WILL BE SUMMARILY REJECTED.
- 5 THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
- 6 Each page of the bid document should be numbered by ink and a certificate to this effect to be provided on the covering letter submitted along with the bid.
- 7 The checklist may be furnished properly and page No. may be mentioned against each Serial Number.
- 8 The Tender forms be clearly filled in ink legibly or typed written giving, full address and contract No. / Email of the tenderers. **The tenderers should quote rates in figures as well as in words** (the rates amount tendered by him/them.) in tender form. Any discrepancy between the figures and words, the amount written in words will prevail. Alterations/ overwriting, unless legibly attested by the tenderer, shall disqualify the tenders. The tenders should be signed by the tenderer himself/themselves or his/their authorized representative on his/their behalf (Authorization may be enclosed, if applicable).
- 9 THE FORWARDING LETTER/UNDERTAKING (ANNEXURE-IV) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONG WITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
- 10 The tenderers should take care that the rates and amounts are written in such a way that interpolation is not possible, no blanks should be left which would otherwise, make the tender redundant.
- 11 EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO **AS SPECIFIED IN TABLE** BY WAY OF Banker's Cheque/ Demand Draft /Pay Order of any scheduled Bank DRAWN IN FAVOUR OF "AIIMS, BHOPAL", FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED (FOR ACCEPTANCE) AND WILL BE

OUTRIGHTLY REJECTED. CASH/CHEQUE IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CAN NOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY.

- 12 In case of non-supply or non-execution of items within the scheduled date i.e. within the date of delivery, the Director, AIIMS, Bhopal will have the right to impose penalty, as deemed fit, to resort to risk purchase in full or part thereof at his discretion and his decision shall be final and binding.
- 13 **Rates quoted should be valid for 06 months from the date of opening of tender. It will be under discretion of the tenderer to increase duration of validity of rates after Techno commercial Bids period after receiving request from AIIMS Bhopal.**
- 14 THE TENDERERS ARE REQUIRED TO DEPOSIT THE SAMPLES OF ITEMS QUOTED WITH THE TENDER. OTHERWISE DURING THE TECHNICAL EVALUATION, THEIR BIDS/OFFER CAN BE REJECTED.
- 15 Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.
- 16 Force majeure will be accepted on adequate proof thereof.
- 17 The Director, AIIMS Bhopal shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.
- 18 No payment shall be made for rejected Items and works. Rejected items must be removed by the tenderers within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.
- 19 Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.
- 20 TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).
- 21 **The quantity shown in the tender can be increased or decreased either side depending upon the actual requirement at the time of order and split order to be given time to time as or when required in contract period.**
- 22 Any action on the part of the tenderer to influence anybody in the said Institute will be taken as an offence, he will not be allowed to participate in the tender enquiry and their offer will not be considered.
- 23 Material conforming to the specifications should be quoted. Original Catalogue, Leaflets, literatures with full technical details should invariably be attached along with their offer, failing which their offer can be summarily rejected.
- 24 THE TENDERERS MUST QUOTE THEIR MATERIAL STRICTLY AS PER TENDER SPECIFICATIONS.
- 25 Genuine material conforming of specification as given in tender form should be supplied. Tenderers should indicate the source of supply i.e. name & address of the manufacturers from whom the items are to be imported, country of origin, country of Shipment etc.
- 26 The tenderer shall furnish a certificate that the firm has not been blacklisted in the past by any government/ Private institution. The tenderer/supplier has to give an undertaking as given at Annexure-IV that there is no vigilance/CBI case pending against the firm/supplier.
- 27 The rates quoted for the material, under the reference, by the supplier shall in no event exceed the lowest price at which the suppliers of the material of identical description are made to any other person/ organization / Institution during the period and should attach an undertaking.

FALL CLAUSE

- 28 If, at any time, during the said period, the tenderer reduce the said prices of such Stores/works/Equipment or sales such Stores/works/Equipment to any other person/organization/Institution at a price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, AllIndia Institute of Medical Sciences Bhopal and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced. Similarly if the approved rate is found to be more than the MRP of any goods in such case the approved rate will get reduced to MRP and a reasonable discount allowed on MRP to make the rate competitive.
- 29 The tenderer shall furnish the following certificate to the AIIMS, Bhopal along with each bill for payment for supplies and works made against in Rate Contract Tender. "I/We certify that the Stores and works of description identical to the Stores and works supplied to the government tender. the contract against Tender here in have not been offered/sold by me/us to any other person/organization/Institution up to date of bill/the date of completion of supplies and works against all supply and works orders placed during the current year of the tender/rate contract at the price lower than the institute under contract / against tender".
- 30 The tenderer shall also furnish a list of organizations where the above item, in question, has/have been supplied during the last one year along with performance certificate from such organization.

PAYMENT TERMS:- Payment shall be released after the successful completion of Supply (and installation) of the items and receipt of bill after deducting TDS as per Income tax Rules and any other deductions as per Government rules. Part payment can be released against completion of part supply. However on the completion of supply, the entire items shall have to be completed within the stipulated period. 100% PAYMENT WILL BE MADE AFTER completion of supply, after adjustment of part payment already made, if any after full satisfaction of the Engineer In-charge. Payment shall be made through Account Payee Cheque or Electronic Clearing System only and the charges shall be deducted from the bill.

- 31 The tenderer may be a proprietary / partnership firm, limited company, Corporate Body, legally constituted and should possess the valid required licences, registration etc. as per the law and should be valid for 12 months from the date of opening of tender.
- 32 At the time of opening of the tender Bidding parties or their authorized representatives can also be present. Only one representative on behalf of one tenderer shall be allowed to be present on the occasion
- 33 The other terms and conditions entrusted to the successful tenderer will be as follow:-

- I. **Delivery Period:-the firm will have to supply, works and fixing the Required quantity at AIIMS Bhopal / any place in AIIMS Bhopal Campus / at the place as directed by Engineer in Charge or his authorized representative. It can be at 3 or more places & can be at 1st to 6th floor in different stocks within 30 days w.e.f. the date of receipt of supply order.** Loading/unloading of goods, transportation, delivery shall be the responsibility of the firm and no extra cost should be quoted for the same. In case of delay on the part of the vendor, penalty @ ½% per week of the total order value will be deducted from the supplier's bill subject to a maximum of 10 % without prejudice to other terms & conditions of the order.
- II. **Specification:** The tenderer must confirm in writing that the goods supplied by them shall be as per specification of goods mentioned in Chapter-3 Technical Specification and in case of any deviation, the contract shall be liable to be cancelled immediately.
- III. **Quality of goods:** The firm will be entirely responsible for quality of items and testing of quality from outside lab, at his own cost if ordered by **The Engineer in Charge or his authorized representative** . The supplier should replace the rejected /damaged items within 10 days, failing which legal action will be taken as deemed fit by the Department.
- IV. **Test Certificate:** A certificate from an approved lab should invariably be furnished along with despatch documents without which supply will not be accepted.

- V. **Warranty:** The above items should have at least One year onsite Warranty against any manufacturing defect with effect from the date of delivery. No offer of the vendor will be accepted without warranty of their products
- VI. After depositing of Performance Guarantee, EMD will be refunded. The performance guarantee deposit will be forfeited in case of violation of the terms and condition of the contract.
- 34 The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
- 35 All these items are to be provided as directed & approved by Engineer in charge.
- 36 **The bidders are advised to see Website regularly as the Corrections /modifications in the Schedule of items, terms, conditions /NIT shall only be made through website at any time with out publishing in news paper but one day before the last date of receipt of tender.**
- 37 The competent authority on behalf of Director, AIIMS, Bhopal reserves the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
- 38 The competent authority on behalf of the Director, AIIMS, Bhopal does not bind itself to accept the lowest or any other bid and reserves the authority to reject any or all the bids received without assigning any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
- 39 The contractor shall not be permitted to bid for works in the AIIMS Project cell, responsible for award and execution of contracts, in which his near relative is posted. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the AIIMS or in the Ministry of Health & family welfare.
- 40 No Engineer of gazetted Rank or other Gazette Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
- 41 The bid for the works shall remain open for acceptance for a period of Six Months from the date of opening of financial bid in case bids are invited on 2/3 bid system (strike out as the case may be) if any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
- 42 Work order will be given to single contractor on the basic of technical capability and lowest rate in complete tender.
- 43 The Courts of Bhopal will have jurisdiction over all legal disputes under this Agreement.

(Admin Officer)
AIIMS Bhopal

Chapter – 3

Schedule of Requirement and Technical Specifications

1. The items mentioned in the Financial Bid (Chapter-7) will be required by this office. The demand for these items will be given to the tendering Firm/Agency/Company by way of Despatch Instructions/Purchase cum Supply Order from time to time during the contract period. All India Institute of Medical Science (AIIMS) Bhopal shall demand items over and above the items mentioned in the Financial Bid (i.e. auxiliary/ancillary/incidental to “**Dictionary meaning**” of S.S. Quepost & S.S. Tablepost Pipe) and the Agency will have to supply the same as per the rate mutually agreed upon as per than prevailing market rates.
2. The supply order may be given to the approved L-1 Agency and Agency will have to supply and Installed the same immediately but not later than the period as stipulated in the Despatch Instructions/Purchase cum Supply Order at the specified location intimated by the Competent Authority of AIIMS Bhopal. L-1 will be decided on rate quoted as total amount (Grand Total) of the S.S. Quepost & S.S. Tablepost pipe.
4. The items will be supplied and installed at the destination location (Place) as stated in the Despatch Instructions/Purchase cum Supply Order/Intimated after receiving Material by Competent Authority at AIIMS Bhopal.
5. All India Institute of Medical Sciences (AIIMS) Bhopal shall be the sole authority to cancel/amend any order, as per requirement, and also to place order for supply and Installation of S.S. Quepost & S.S. Table post Pipe beyond office hours/holidays/place of supply and Installation for which, no additional payment shall be made.

S.S. Quepost & S.S. Tablepost pipe Specs:-

S. no.	Item Specification	Quantity
1.	Quepost stable 90cm to 1.0 meter high , smooth finish good looking and based on 30cm dia heavy Pedestal 2.5meter Quebarricating strip with nylon hook, and should be printed with AIIMS Bhopal in Hindi & English. Minimum 18 gauge 202 steel plate on pedestal & 18 gauge 202, 60mm dia pipe..	100 Nos.
2.	18gauge 60mm dia SS 202 pipe post for table of adjustable length 60cm to 80cm with heavy duty nylon shoes and adjustable on top with three hole screw.	100 Nos.

L1 will be decided on the grand total Amount as asked in Chapter – 7 Financial Bid i.e. (**Grand Total for S.S. Quepost & S.S. Tablepost pipe**). Bidder has to quote for all items otherwise they will be treated as disqualified.

Note:-

The Technical Bid & Financial Bid should be kept in two separate sealed envelope superscripting with “**Technical Bid for Supply and Installation of S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal**” and “**Financial Bid for Supply and Installation of S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal**” otherwise the Tenderer bid will be rejected.

Chapter – 4

TECHNICAL BID

(It is mandatory for all Bidders; they should fill all fields “Clearly” in this form)

1. For the S.S. Quepost & S.S. Tablepost Pipe at All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal-462024 (MP)
2. Name of Company/Firm/Agency and its Registration No. establishing S.S. Quepost & S.S. Tablepost pipe : _____
3. Name of proprietor / Director of the Company/Firm/Agency : _____
4. Full Address of Reg. Office (A copy of Company/ Firm/ Agency registration must be enclosed) : _____
Telephone Nos. : _____
Fax Nos. : _____
E-mail Id : _____
5. Details of Banker of the Firm with full address : _____
Telephone Nos. of Banker : _____
Fax Nos. of Banker : _____
E-mail Id of Banker : _____
6. Bank Ac/s No. of Firm for ECS payments : _____
7. VAT Number of the Firm (Enclose a copy of the same) : _____

8. Details of Cost of Tender : _____
9. Details of EMD : _____
10. Un-priced duly signed stamped List of Items for **those items Tenderer want to participate in this tender with its Technical Bid with sample without indicating price** : _____
11. Financial turnover of the tendering Company/Firm Agency for the last three financial years : (Attach separate sheet if space provided insufficient)

Financial Year	Amount (Rs. Lakh)	Remarks, if any
2011-2012		

2012-2013		
2013-2014		

The tenderer should also submit self-attested copies of the Income Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2011-12, 2012-2013 and 2013-2014).

(Signature of authorized person)

Date : _____ Full Name: _____

Place: _____ Seal : _____

PROFORMA OF SCHEDULES (As per CPWD)

SCHEDULE 'A'

GENERAL RULES & DIRECTIONS:

Officer inviting tender : **Executive Engineer (Civil),
Project Cell,
AIIMS, Bhopal.**

Definitions

2(v) Engineer-in-Charge : **EE (Civil), ProjectCell, AIIMS
Bhopal.**

2(viii) Accepting Authority : **Director, AIIMS, Bhopal.**

2(x) Percentage on cost of materials and
Labour to cover all overheads and profits :

2(xi) Standard Schedule of Rates : **DSR 2013**

9(ii) Standard CPWD Contract Form : **GCC 2010, CPWD Form 7/8.
Incorporating Latest Amendments**

Clause 1

- (i) Time allowed for submission of Security cum
Performance Guarantee from the date of issue
of letter of acceptance : --
- (ii) Maximum allowable extension beyond
the period provided in (i) above : **NA**

Clause 2

Authority for fixing compensation under
clause 2 : **Director, AIIMS, BHOPAL**

Clause 10B(ii)

Whether Clause 10 B (ii) shall be applicable :- **No**

Clause 11

Specifications to be followed for execution
of work :- **CPWD Specification 2009, Vol-I & II
with upto date correction slips.**

CERTIFICATE

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director/authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I, do hereby declare that the our firm has neither been blacklisted/no criminal case pending against him (attach an affidavit duly notarized on Stamp Paper Worth of Rs. 50/-) stating that no criminal/Black listing case is pending against the firm) by any of the Govt. Institute/Ministries/Departments/PSUs with which the firm had contracted for Slotted Angle Rack setc. during the last five years nor has been penalized by such Offices/organizations for supply of poor/spurious Equipment's etc.

(Signature of authorized person)

Date: _____ Full Name: _____

Place: _____ Seal : _____

Chapter-5 (A)

CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TECHNICAL BID and FINANCIAL BID

DOCUMENTS REQUIRED TO BE SUBMITTED WITH TECHNICAL BID:-

1. **The Cost of Tender Document** enclosed in the form of **Demand Draft of Rs. 525/- (One Thousand Fifty only) (Non-Refundable)** from any Nationalized Bank in favour of **“Director, AIIMS Bhopal”** payable at Bhopal and must accompanied with Technical Bid if the tender document downloaded from the website.
2. EMD of Rs. 2000/- in the form of **Demand Draft** from any Nationalized Bank in favour of **“Director, AIIMS Bhopal”**, payable at Bhopal and must accompanied with Technical bid.
3. Technical bid Form duly Filled, Signed & Stamped with sample to be submitted.
4. **The on-site replacement warranty shall remain valid for a period of 12 Months** from the date of recording of acceptance of goods at AIIMS Bhopal.
5. Tender document each page duly Signed, Stamped and page numbering done.
6. Proof of Office Address.
7. Proof of Bank account Number.
8. Attested Copy of VAT;
9. Self-attested copies of the IT returns for last 3 Year's;
10. Audited Certified copies of Accounts for last 3 Year's;
11. The rates for quoted items shall have quoted in the Format given in Financial Bid (Chapter 7) and sealed, signed Financial Bid kept in Financial Bid Envelope separately.
12. An Affidavit duly Notarized on Stamp Paper worth of Rs. 50/- in clear and un-ambiguous language that the Tenderer has never been black listed/no criminal case pending by any of the organisation with whom, it had dealing for supply of similar items during last five years nor has been penalized for inferior or poor quality in supply must be accompanied with Technical Bid Envelope.

DOCUMENTS REQUIRED TO BE SUBMITTED WITH FINANCIAL BID

13. The tendering Firm/Agency/Company may quote their rates for any of the items or all the items mentioned in the list and specification laid down in Financial Bid (Chapter-7), failing which their bids shall be out rightly rejected. Financial Bid must be kept in separate sealed super-scribed envelope **“Financial Bid for S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal”**.

The tender should be submitted under two bids. The Interested firms/agencies are advised to submit two separate envelopes super-scribing **“Technical Bid for S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal”** and **“Financial Bid for S.S. Quepost & S.S. Tablepost Pipe at AIIMS Bhopal”**. Both sealed envelopes should be kept in a third bigger sealed envelope super-scribed with the words **“Tender for S.S. Quepost & S.S. Tablepost pipe at AIIMS Bhopal”**.

Chapter-5 (B)

Format of Performance Bank Guarantee

(To be made on Rs 100.00 Non Judicial Stamp/E Stamp Paper)

To,

**The "Director",
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 024 (MP) INDIA**

WHEREAS _____ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no _____ dated _____ to supply (description of goods and services) (herein after called "the Supplier").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 39 (Thirty Nine) months from the date of issue (indicate date) valid up to

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

Chapter – 6

Tender No.: 192 Central Stores/RC/S.S. Quepost& S.S. Tablepost pipe/2014-15 Dated: 25.02.2015

Subject :-Rate contract for S.S. Quepost& S.S. Tablepost pipe in AIIMS Bhopal."

Name of the party in whose : _____

Favour the Tender form has : _____
been issued

To,

The Director,
All India Institute of Medical Sciences ,
Saket Nagar, Bhopal-462024

Dear Sir,

1. I/We hereby submit our tender for the afore mentioned supply & Installation (Fixing)).
2. I/WE now enclosing herewith the Bank Guarantee/D.D. No..... dated.....For **as specified in table drawn in favour of the "AIIMS, BHOPAL" towards emd/(tenders not accompanied with emd along with the techno-commercial bid shall be summarily rejected).**
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, in this connection including delivery, warranty, penalty etc.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialled.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/agreement, if required, within 5 (Five days) from the date of receipt of the letter of acceptance, failing which our/my Earnest money deposited may be forfeited and our/my name may be removed from the list of suppliers at the AIIMS Bhopal-24.
8. In case tender documents are downloaded from AIIMS Web Site by the firm then following certificates should also be signed by the tenderer – "Certified that we have downloaded the tender document from AIIMS Web Site and for any difference in contents from original document we shall be fully responsible and understand that rate contract awarded, if any, may be terminated by AIIMS on this account.

We agree to keep the tender open for Ninety (90) days from the due date of its opening/ninety days from the date of opening of financial bid in case tenders are invited on 2 envelop system (Strike out as the case may be) and not to make any modification in its terms and condition.

I/We have read and examined the notice inviting tender, CPWD schedule F, specifications applicable, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

NOTE:ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE TENDER FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully

Signature of
Tender(s) with full Address.

WITNESS _____

WITNESS _____

Chapter – 7

Financial Bid

S.S. Quepost& S.S. Tablepost pipeat AIIMS Bhopal, Saket Nagar, Bhopal-462 024. The price bid should be kept in separate sealed envelope superscripting “Financial Bid for Tender No.: 192 AIIMS Bhopal/Store/S.S. Quepost& S.S. Tablepost pipe/2015-2016/01”

*AIIMS Bhopal authorities reserve the full rights to increase/decrease the quantity of items in the time of award of tender as per its actual requirement. The quantities mentioned below in this tender against each item are only indicative/tentative nature.

S. No.	Item Name	Quantity Required (in Nos.)	Basic Cost per Unit (in Rs.)	Add Taxes and others Expenditure per unit (in Rs.)	Less Discount Offered (if Any) per unit (in Rs.)	Total unit Cost (FOR Destination) (in Rs.)	Total Cost for Quantity given in Column 4 (in Rs.)
1	2	3	4	5	6	7	8
1.	Quepost stable 90cm to 1.0 meter high ,smooth finish good looking and based on 30cm dia heavy Padestal 2.5meter Quebarricating strip with nylon hook, and should be printed with AIIMS Bhopal in Hindi & English. Minimum 18 gauge 202 steel plate on padestal& 18 gauge 202, 60mm dia pipe..	100 Nos.					
2.	18gauge 60mm dia SS 202 pipe post for table of adjustable length 60cm to 80cm with heavy duty nylon shoes and adjustable on top with three hole screw.	100 Nos.					
Grand Total for S.S. Quepost & S.S. Tablepost pipe (In Rs)							

L1 will be decided on the grand total Amount i.e. (*Grand Total for S.S. Quepost & S.S. Tablepost pipe*). Bidder has to quote for all items otherwise they will be treated as disqualified.

* * * *