



अखिल भारतीय आयुर्विज्ञान संस्थान

कार्यालय कार्यपालक अभियंता

परियोजना सेल, स्वास्थ्य एवं परिवार कल्याण मंत्रालय

साकेत नगर, भोपाल – 462020

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## **Notice Inviting Quotations**

Executive Engineer (E), ABEU, AIIMS BHOPAL On behalf of the Director AIIMS Bhopal inviting online quotations from eligible contractor of **CPWD enlisted in appropriate class of composite category/ Authorized dealer of M/s Voltas Ltd./ OEM** on **Percentage Rate basis**. The quotations on the basis of total amount on percentage lower or higher basis shall be submitted online on or before **29/01/2018 up to 3:00 PM** and the same will be opened online on **29/01/2018 at 03:30 PM** in presence of willing bidders. The intending bidders may see the uploaded bid documents free of cost on e-tendering website: - [www.tenderwizard.com/AIIMSBHOPAL](http://www.tenderwizard.com/AIIMSBHOPAL) and same can also be seen on AIIMS Bhopal portal i.e- [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in), [www.eprocure.gov.in](http://www.eprocure.gov.in) and may also inspect the site at their own cost. No quotations shall be entertained after the stipulated date and time.

<b>Name of work</b>	:	<b>Annual Maintenance Contract of Water Coolers at AIIMS Bhopal.</b>
<b>NIQ No.</b>	:	<b>12/NIQ/EE (E)/ABEU/AIIMS/17-18</b>
<b>Estimated Cost</b>	:	<b>Rs. 1,15,640/-</b>
<b>Earnest Money</b>	:	<b>Rs. 2,313/-</b>
<b>Period of Completion</b>	:	<b>12 Months</b>
<b>Schedule of Qty</b>	:	<b>Attached as Annexure-I</b>
<b>Special Conditions of AMC</b>	:	<b>Attached as Annexure-II</b>
<b>Place of Water Cooler's</b>	:	<b>Attached as Annexure-III</b>

**INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF NIQ AND POSTED ON WEBSITE**

**E – Notice Inviting Quotations**

**NIQ NO. \_\_\_\_\_ /NIQ/EE(E)/ABEU/2017-18**

1. Executive Engineer (E), ABEU, AIIMS BHOPAL On behalf of the **Director AIIMS Bhopal** inviting online quotations from eligible contractor of **CPWD enlisted in appropriate class of composite category/ Authorized dealer of M/s Voltas Ltd./ OEM** on **Percentage Rate basis** for the following work (s) who fulfills the following criteria :

Sr. No.	NIQ No.	Name of work & Location	Estimated cost put to NIQ	Earnest Money	Period of Completion	Date of submission bid with document	Time & date of opening of NIQ
1	12/NIQ/EE(E)/ABEU/2017-18	<b>Annual Maintenance Contract of Water Coolers at AIIMS Bhopal</b>	<b>Rs. 1,15,640/-</b>	<b>Rs. 2,313/-</b>	<b>12 Month</b>	<b>29/01/2018 <u>up to 03.00 PM</u></b>	<b>29/01/2018 <u>up to 03.30 PM</u></b>

**Terms & Conditions:-**

- The intending bidder must read the terms and conditions carefully. He should only submit his bid online if he considers himself eligible and he is in possession of all the documents required.
- The bid shall be accepted only through online e-Tendering process and all details pertaining to the tender and guidelines for e-tendering are available on the website [www.tenderwizard.com/AIIMSBHOPAL](http://www.tenderwizard.com/AIIMSBHOPAL), [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in) & [www.eprocure.gov.in](http://www.eprocure.gov.in)
- Intending contractors need to register themselves on the e-tendering website [www.tenderwizard.com/AIIMSBHOPAL](http://www.tenderwizard.com/AIIMSBHOPAL) to get the USER ID and PASSWORD by paying required registration fee (Annual & Non-Refundable) through E-payment only and completing the steps specified on above referred website.
- The rate quoted should be inclusive of all cost all taxes and GST etc.
- SPECIAL NOTE: THE PRICE BID AND other documents has TO BE SUBMITTED SEPERATELY ON-LINE AT [www.tenderwizard.com/AIIMSBHOPAL](http://www.tenderwizard.com/AIIMSBHOPAL). THE DATE OF SUBMISSION OF ON-LINE BID IS AS PER NOTICE INVITIG QUOTATION.

6. Requirements of Vendor :-
  - (A) Registration with portal [www.tenderwizard.com/AIIMSBHOPAL](http://www.tenderwizard.com/AIIMSBHOPAL) .
  - (B) Class-III digital certificate in the name of the Company of the vendor is mandatory (in the name of the Company who will be submitting the EMD & General Information). This may be obtained by calling our helpdesk (011-49424365). Bids will not be recorded without Digital Signature.
  - (C) Bidders will have to pay Tender Processing Fee (**as per tender wizard**) (Non-Refundable) through E-payment for the tender.
7. **The Financial bid must be submitted in given format on e-tendering website: [www.tenderwizard.com/AIIMS BHOPAL](http://www.tenderwizard.com/AIIMS BHOPAL). The bidder is not required to submit the hard copy of financial bid.**
8. The Earnest money can be deposited in form of Demand Draft or Pay order or Banker`s Cheque or Deposit at call Receipt or Fixed Deposit Receipts towards cost of EMD, as mentioned above, in favor of **Director, AIIMS, Bhopal** and the EMD for unsuccessful bidders shall be returned after opening of bids. The bids without Earnest Money will be summarily rejected. **The EMD must be submitted in original hard form to tender opening authority by 15:00 Hrs on or before the date of opening of Bids.**
9. **The Bidder is required to upload Copy of Registration Document in eligible class of concerned department as specified in NIQ, TIN No/ GSTIN No., PAN No. The attested copy of the uploaded documents should also be submitted to tender opening authority along with EMD before 1500 Hrs on the date of opening of the Bids.**
10. **The bid not containing required document upload on website will be summarily rejected and financial bids of such bidder will not be considered for opening of Financial Bid.**
11. Payment shall be released after the successful completion of whole or part of work after deducting TDS as per Income tax Rules and any other statutory deductions as per latest Government rules, after full satisfaction of the Engineer In-charge. Payment shall be made through Account Payee Cheque or Electronic Clearing System only and the charges shall be deducted from the bill, if any. Contractor must give bank account details and RTGS details or crossed blank cheque leaf showing complete bank details to enable this office to make electronic payment.
12. Agency may please note that they shall follow the safety and security procedures while working at AIIMS Bhopal as per the Institute`s norms.
13. The work shall be carried out as per standard specifications of CPWD 2009 up to date correction slips, relevant IS code if the CPWD specification are silent and also as per manufacturer`s specifications or as directed by Engineer-In-Charge.
14. If the contractor fails to maintain the required progress or to complete the work and clear the site on or before the expiry of contract period he shall on account of such breach, pay agreed compensation at 1½ percent of the value of the work per month subject to maximum of 10% of the value of work shall be charged from the agency.
15. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion. Similarly the work can also be closed by bidder after giving suitable notice of one month with proper justification and found justifiable by the AIIMS authorities.

16. If the agency is not registered with GST department earlier, he has to get register himself with GST department before being eligible for any payment. He should submit required documents to the office of Executive Engineer (E) AIIMS Bhopal in this regard.
17. The work is estimated to cost. **Rs.1,15,640/-** this estimate, however, is given merely as a rough guide.
18. The time allowed for carrying out the work will be **12 Months** from the date of start which shall be reckoned from the date of issue of letter of award/work order. A security at rate of 10% will also be deducted from each bill of the contractor, but not more than 10% of the contract amount, this shall be released after six months after completion of work.
19. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature & place of the worksite & the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other Services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract conditions of document and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
20. The competent authority on behalf of the Director, AIIMS, does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bid shall be summarily rejected.
21. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
22. The competent authority on behalf of **Director, AIIMS BHOPAL** reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
23. The contractor shall not be permitted to bid for works in the AIIMS, Bhopal if his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in the AIIMS, Bhopal. Any breach of this condition by the contractor would render him liable to be removed from the list of eligible bidders for any future bids.
24. The bid for the works shall remain open for acceptance for a period of **forty five (45)** days from the date of opening of bids. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the rebidding process of the work.

25. Treated water shall be tested from reputed laboratory as directed by the Engineer-in-charge. The samples for testing shall be collected by the Engineer-in-charge or his authorized representative in presence of in presence of contractor from any water cooler placed at site randomly. Testing charges shall be borne by the contractor. No payment shall be made for the samples taken for testing.
26. Breach of Terms and Conditions: In Case of breach of any terms and conditions as mentioned above, the Competent Authority of **AIIMS Bhopal** will have the right to reject the bid at any stage in the contract period and in that event the EMD and other security deposit, PG available with AIIMS against this work shall also stands forfeited.
27. Applicable Law: The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing. Any disputes are subject to exclusive jurisdiction of competent court and forum in Bhopal, Madhya Pradesh, India only.
28. The NIQ and other bid documents can be seen at website **www.aiimsbhopal.edu.in**, **www.tenderwizard.com/AIIMSBHOPAL** and **www.eprocure.gov.in** The intending bidders are advised to have regular watch on AIIMS websites as modification/ corrigendum in terms and conditions shall be made only through website at any time before the last date of receipt of NIQ.
29. Payment shall be made after satisfactory completion of AMC in every Quarter (**03 Months**)
30. Any damage to the anything during AMC shall be the responsibility of the contractor and the same shall be made good by the agency for nothing extra shall be paid.
31. Special Conditions of AMC (**Annexure-II**) is also applicable.
32. Locations of water cooler's placed as per **Annexure-III**

**Executive Engineer (E)**  
**ABEU, AIIMS BHOPAL**

Copy to following for information and wider publicity:-

1. PS to Director, AIIMS, Bhopal.
2. Superintending Engineer, Project Cell, MoHFW, AIIMS, Bhopal.
3. Office of MS/DDA/FA/AO for putting on notice board for wider publicity.
4. Stores Officer, to put the NIQ on Tenderwizard.com also for publicity.
5. Copy forwarded to I.T. Section, AIIMS Bhopal for Publication on website AIIMS Bhopal & Public Purchase portal of GOI and send a copy of proof of publication.
6. Notice Board.

**Executive Engineer (E)**

**SCHEDULE OF WORK**

<b>S. No.</b>	<b>Description of Work</b>	<b>Qty</b>	<b>Unit</b>	<b>Rates for 12 months</b>	<b>Amount</b>
1	Annual Comprehensive maintenance of Voltas make water coolers installed at various locations including quarterly complete servicing, and washing of water cooler tanks after each month replacement of worn out all types of spare parts over hauling the units free of charge at their service centre if required, gas filling, change of compressor complete as required for the smooth and trouble free functioning of water cooler complete in all respect as per Terms and conditions of NIQ & special condition as per annexure - II. <b>Qty of Water Coolers - 28 Nos. (Attached as Annexure-III)</b>	<b>28</b>	<b>Nos</b>	<b>4130</b>	<b>115640.00</b>
	TOTAL				<b>115640.00</b>
	<b>QUOTATED PERCENTAGE RATE</b>		<b>Above/ Below</b>		

**Executive Engineer (E),  
ABEU, AIIMS BHOPAL.**

**Special Conditions of AMC**

1. The Annual maintenance Contract shall be inclusive of cost of water cooler spare parts, replacement of compressor motor etc, gas filling, including cost of gas ,cleaning, chemical washing of cooler water tank, general servicing filter replacement carbon tube replacement, or any defective parts replacement, broken pipes replacement including gas/repairs of any or any parts etc inclusive of labour charges.
2. Any financial loss caused due to the damage /non functional of water cooler or any part of the water cooler of AIIMS Bhopal would be deducted from the bill/EMD/Performance Guarantee of the Agency.
3. The contractor will be required to attend to the “Break down”calls of Engineer-in –charge with in 12 hours of the complaint. For this purpose agency will depute 1 mechanic thoroughly conversant with the maintenance & up keep of the water cooler machine. Any parts changed by the mechanic should be shown to the AE/ JE of AIIMS BHOPAL. the work be carried out at the place of installation of water cooler. If at all the water cooler is required to be taken away to the workshop, the proper form mentioning water cooler no. etc. be filled in the gate pass and agency should take it away. The two and fro charges will be born by the agency.
4. The payment will be released only after submission of work report/ satisfactory service report form to the Engineer – in – charge (AE/JE) of AIIMS BHOPAL.
5. Complete Checking and servicing of the unit 4 times in a year and daily maintenance as & when required on calls.
6. Agency representative attend the unit when called upon during normal working hours.
7. Agency will repair the unit or parts / Changed parts there of as also over hauling the unit free of charge in their service station if required for fair wear and tear during the AMC period. Agency will supply free of cost/charge all spares and materials which are needed for the unit as a result of fair wear and tear during the contract period.
8. Gas refilling repair& replacement of Compressor is covered in AMC.
9. All machines are in running in good smooth condition included for the AMC.
10. No advance payment is required to be paid.
11. The filter is required to be cleaned regularly at some fixed intervals.
12. If the contract is withdrawn in between the contract period due to non compliance of repairs/maintenance works up to mark not executed as per demand/need by agency than bills will not be released and an amount 10% of the total cost will be recovered from the agency as penalty plus the excessive amount or rates demanded /paid to the other agency for the said work shall also be recovered from the agency.

**Place of Water Cooler's**

<b>Sr. No.</b>	<b>ITEM NAME</b>	<b>Place of installation/ DEPARTMENT</b>	<b>MAKE/ Brand</b>	<b>Remark</b>
1	WATER COOLER	AYUSH BLOCK	VOLTAS	Running Condition
2	WATER COOLER	AYUSH BLOCK	VOLTAS	Running Condition
3	WATER COOLER	Residential Complex Type-II	VOLTAS	Running Condition
4	WATER COOLER	BOYS HOSTEL	VOLTAS	Running Condition
5	WATER COOLER	BOYS HOSTEL	VOLTAS	Running Condition
6	WATER COOLER	BOYS HOSTEL	VOLTAS	Running Condition
7	WATER COOLER	BOYS HOSTEL	VOLTAS	Running Condition
8	WATER COOLER	GIRLS HOSTEL	VOLTAS	Running Condition
9	WATER COOLER	GIRLS HOSTEL	VOLTAS	Running Condition
10	WATER COOLER	GIRLS HOSTEL	VOLTAS	Running Condition
11	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
12	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
13	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
14	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
15	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
16	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
17	WATER COOLER	MEDICAL COLLEGE	VOLTAS	Running Condition
18	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
19	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
20	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
21	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
22	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
23	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
24	WATER COOLER	HOSPITAL COMPLEX	VOLTAS	Running Condition
25	WATER COOLER	Residential Complex Type-II	VOLTAS	Running Condition
26	WATER COOLER	B.SC. NURSING HOSTEL	VOLTAS	Running Condition
27	WATER COOLER	B.SC. NURSING HOSTEL	VOLTAS	Running Condition
28	WATER COOLER	B.SC. NURSING HOSTEL	VOLTAS	Running Condition